



Sept. 30–Oct. 2

# AMA ADVOCACY IN ACTION WORKSHOP DRAFT LETTER TO CONGRESS



**[DATE]**

The Honorable **[full name]**  
**[Room number]** **[Name]** House Office Building  
United States House of Representatives  
Washington, D.C. 20515

Dear Representative **[last name]**:

Our names are **[names]** and we are a group of medical students currently attending **[university name]** in your district. We are writing to ask for your support and co-sponsorship of **[H.R. 1234 "XXX"]**.

**Paragraph 1:** **[Describe the problem and the scale of the problem you are addressing.]**

Feel free to borrow language from the issue briefs we presented to you—not only is that allowed, it’s encouraged!

**Paragraph 2** **[Describe briefly what the bill/bills you are advocating on would accomplish]**

**Paragraph 3** **[Describe why this concerns YOU. Make it personal. This is where personal anecdotes can be extremely powerful.]**

**Paragraph 4** **[Closing remarks—restate your ask!]** Example: It is for these reasons that we are asking you to support and co-sponsor **[H.R. 1234 “XXX”]** in order to address the **[briefly restate the problem]**.

Thank you for taking the time to read this letter. We are more than happy to answer any questions that may arise and look forward to communication back on this request.

Sincerely,

[Your name]

[Your address]

[Your city, state, Zip]

[Your phone number]