

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43

**American Medical Association
International Medical Graduates Section
Internal Operating Procedures
September, 2024**

I. Name

The name of this organization shall be the International Medical Graduates (IMG) Section of the American Medical Association (AMA-IMG). This is a special section for graduates of international medical schools who are also members of the American Medical Association as set forth in AMA Bylaw 7.6. Bylaws related to the AMA Sections and the IMG Section's membership and elections can be found in Appendix A.

II. Mission of the Sections

7.0.1.1 Involvement. To provide a direct means for membership segments represented in the Sections to participate in the activities, including policy-making, of the AMA.

7.0.1.2 Outreach. To enhance AMA outreach, communication, and interchange with the membership segments represented in the Sections.

7.0.1.3 Communication. To maintain effective communication and working relationships between the AMA and organizational entities that are relevant to the activities of each Section.

7.0.1.4 Membership. To promote AMA membership growth.

7.0.1.5 Representation. To enhance the ability of membership segments represented in the Sections to provide their perspective to the AMA and the House of Delegates.

7.0.1.6 Education. To facilitate the development of information and educational activities on topics of interest to the membership segments represented in the Sections.

III. ~~Officers~~Membership

All active International Medical Graduates members of the AMA automatically will become members of the IMG section as defined in appendix 7.6.

I. Governing Council

~~The affairs of the IMG Section shall be guided by the Governing Council (GC). The Governing GC shall execute the programs and activities of the International Medical Graduates Section, subject to the approval of those present and voting at the IMG Section Congress and the AMA Board of Trustees as appropriate. The GC shall direct and execute programs in between the Annual and Interim Congress meetings as necessary.~~

A. **Designations.** The members of the Governing Council (GC) of the IMG Section shall consist of 7 voting members and one non-voting ex-officio member as follows: Chair, Vice-Chair, Immediate Past Chair (non-voting member), Delegate, Alternate Delegate, 2 At-Large Members, and a Resident/Fellow.

~~**Authority:** The Governing Council shall execute the programs and activities of the International Medical Graduates Section, subject to the approval of those present and voting at the IMG Section Congress and the AMA Board of Trustees as appropriate. The GC shall direct and execute programs between the 2 Congress meetings annually as necessary.~~

B. Governing Council Eligibility.

1. All members of the GC must be members of the AMA-IMG Section. Any cessation of membership in the AMA shall end the term of the GC member and the position will be declared vacant. If the residency or fellowship is completed within 90 days of the Annual meeting, the Resident/Fellow on the Governing Council may continue to serve until the conclusion of the Annual meeting.
2. Only current members of the Governing Council may be elected to the office of the Chair-Elect. A GC member must have served at least one year on the Governing Council prior to serve as Chair-Elect.
3. Residents/Fellows shall be eligible to serve in the Resident/Fellow position only. Any cessation of a residency or fellowship program shall end the term of the Resident/Fellow and the slot shall be declared vacant. If the residency or fellowship is completed within 90 days of the Annual meeting, the Resident/Fellow may continue to serve until the conclusion of the Annual meeting.
4. Educational Commission for Foreign Medical Graduates (ECFMG) certified members, awaiting residency program acceptance, shall be members with full rights of the IMG Section, but cannot vote or run for the Governing Council.

C. **Duties and Responsibilities.** The GC shall execute the programs and activities of the International Medical Graduates Section including the creation of IMG Committees, subject to the approval of such programs

- Formatted: Underline, Font color: Red
- Formatted: Font color: Red
- Formatted: Underline, Font color: Red
- Formatted: Underline, Font color: Red
- Formatted: Underline
- Formatted: Underline
- Formatted: Underline
- Formatted: Font color: Red
- Formatted: Indent: Left: 1.25"
- Formatted: Font: Bold
- Formatted: Indent: Left: 1.25", First line: 0"
- Formatted: Indent: Left: 0.25", First line: 0.25"

1 and activities, when required, by the Board of Trustees or House of Delegates of the AMA.
2 Attendance at every regularly scheduled GC meeting is mandatory unless excused by the Chair of
3 the GC. A quorum exists when at least 4 officers are present.

4
5 ~~1.~~ 1. Chair. The Chair shall:

- 6
7 a. Preside at all meetings of the GC, IMG Section, ~~selected IMG s~~Section committees,
8 and otherwise
9 represent the Section when appropriate.
10
11 b. Be the primary spokesperson for the Section both inside the AMA and ~~to~~outside
12 organizations. The Chair may appoint an appropriate designee when necessary.
13
14 c. Appoint and create necessary ad-hoc committees and committee
chairs with the advice of the GC members.

15 2. Chair-Elect. The Chair-Elect shall:

- 16
17 a. Preside at meetings of the GC in the absence of the Chair or at the
18 discretion of the Chair.
19
20 b. Assist the Chair in the performance of their-his-or-her duties.
21
22 c. Serve as the representative to another organization if the official
23 representative is unable to attend a meeting or serve in his/her/their role.

24
25 3. Delegate. The Delegate shall:

- 26
27 a. Represent members of the International Medical Graduate Section of the AMA in the
28 AMA House of Delegates (HOD).
29
30 b. Be responsible for reviewing all resolutions ~~been~~ submitted ~~from the~~from the IMG
31 Section to the AMA HOD.
32
33 ~~e. Identify and distribute all Monitor and review all AMA HOD reports and resolutions~~
34 ~~of interest to IMGs to the entire GC~~
35
36 ~~d. Participate in all deliberations of the GC.~~
37
38 c. Attend all appropriate AMA HOD meetings and events unless excused by the Chair.

- 39
40 ~~d. Lead the handbook-Handbook review-Review committee-Committee composed of members of th~~
41 ~~d. IMG GC to review the business of the HOD and advise on Section~~
42 ~~positions on resolutions. The handbook committees recommendations are subject to~~
43 ~~a vote by members of the IMG Section at the Business Meeting of the~~
44 ~~Sectioncommittee's recommendations are subject to a vote by members of the IMG~~
45 ~~Section at the Section's business meeting.~~
46

Formatted: Indent: Left: 0"

Formatted: Heading 2, Indent: Left: 0.5", Hanging: 0.24", Space Before: 0 pt, No bullets or numbering, Tab stops: 0.78", Left + Not at 1.53"

Formatted: Indent: Left: 0.14", Hanging: 1.72"

Formatted: Indent: Left: 0.14", Hanging: 1.72", Space Before: 0.4 pt, Tab stops: 1.49", Left

Formatted: Indent: Left: 0"

Formatted: Font: 11 pt

Formatted: Right: -1.12", Space Before: 0.1 pt, Tab stops: 1.68", Left

Formatted: Normal, Outline numbered + Level: 4 + Numbering Style: a, b, c, ... + Start at: 3 + Alignment: Left + Aligned at: 1.44" + Tab after: 1.44" + Indent at: 1.94"

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20

e. Prepare the report containing the recommendations of the handbook committee to be presented at the IMG Section Business Meeting for approval by the voting members of the ~~section~~Section.

f. Recap the resolutions originating from or relevant to the IMG Section and discuss relevant strategies.

3. Alternate Delegate. The Alternate Delegate shall:

a. Assist the Delegate in the duties of the Delegate.

b. Attend the AMA HOD meeting and events relevant to IMG Section. If unable to attend a meeting, the alternate delegate must notify the Chair as soon as possible.

~~b.c.~~ Be willing and able to substitute the Delegate in the delegate's role as needed at AMA HOD meetings and events.

Formatted: Font color: Red
Formatted: Font color: Red

1
2 ~~e.d.~~ Should be ready to rise to the position of Delegate when the position
3 becomes vacant within the elected term or once the delegate's "term
4 limit cycle" has been reached.

5 ~~e.e.~~ Monitor and review all AMA HOD reports and resolutions of interest to
6 IMGs.

7
8 ~~f.~~ Participate in all deliberations of the GC.

9
10 4. At-Large members. The ~~two~~ At-Large members shall:

11 a. Participate in all deliberations of the GC.

12 b. Assist the Chair in the performance of ~~his or her~~ their duties.

13
14
15 5. Resident/Fellow. The Resident/Fellow shall:

16 a. Participate in all deliberations of the GC.

17 b. Communicate regularly with the AMA Resident and Fellow Section
18 members and leaders on applicable IMG issues.

19 ~~c.~~ Communicate regularly with the GC on issues of interest to residents
20 and fellows.

21
22
23
24 ~~e.d.~~ Submit an annual report to the RFS assembly on behalf of the IMG
25 Section

26
27 6. Immediate Past Chair. The Immediate Past Chair shall:

28 a. Participate in all deliberations of the GC

29 b. Assist the current Chair and other GC members by providing
30 background information and guidance for the functioning of the Section
31 and fulfilling HOD responsibilities.

32
33 ~~E.~~ E. **Terms.**

34 1. All individuals elected to the GC, except the RFS member, shall serve a
35 term of 3 years beginning at the conclusion of the Annual AMA HOD
36 meeting after they were elected.

37
38
39
40
41
42
43
44 ~~2.~~ 14 2. The defined term for officer positions (Chair, Chair-Elect, Delegate, Alternate Delegate, At-Large
45 Members, and Immediate Past Chair) is one year, with the Chair being non-renewable.

46
47 ~~1.~~ 2. Term Limit Cycle.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
6

~~All GC members shall be limited to 2, 3-year terms (total of six consecutive years) on the IMG Governing Council. Any member of the GC, including the Immediate Past Chair, may repeat this "term limit cycle" after sitting out for at least one year.~~

a. ~~All GC members shall be limited to two, 3-year terms (total of six consecutive years) on the IMGS Governing Council. Any member of the GC, including the Immediate Past Chair, may repeat this "term limit cycle" after sitting out for at least ~~one~~two years. (???)~~

b. ~~The Chair, and Immediate Past Chair shall serve for one year non-renewable term.~~

F. Vacancies.

The GC Chair, in consultation with the GC members, may appoint a temporary replacement to fill any vacancy on the GC. The term of the replacement member shall last until the next IMG Section general election when the GC vacancy will be filled.

1. All individuals elected to the GC except the RFS member shall serve a term of 3 years beginning at the conclusion of the Annual AMA HOD meeting after they were elected.

2. **Term Limit Cycle.**

a. All GC members shall be limited to two, 3-year terms (total of six consecutive years) on the IMG Governing Council. Any member of the GC, ~~including the Immediate Past Chair,~~ may repeat this "term limit cycle" after sitting out for at least **two** years.

b. The Chair, and Immediate Past Chair shall serve for one-year nonrenewable term.

c. The GC Chair, in consultation with the GC members, may appoint a temporary replacement to fill any vacancy on the GC. The term of the replacement member shall last until the next IMG Section general election when the GC vacancy will be filled.

d. Replacement GC members who fulfill unexpired terms due to a vacancy shall not have that term counted for the purpose of term limit calculations. The above term limits shall be waived if it results in a vacant position.

IV. Elections to the Governing Council

- 1
2
3 A. ~~Slate for election.~~ All eligible candidates should be placed on ballot.
4 If the number of candidates is equal to or less than double the number of vacancies, the simple
5 majority vote will be adopted.
6
7 a. If the number of candidates is more than double the number of vacancies, a run-off will be
8 conducted within a week, which will include the top candidates equal to the double number
9 of the vacancies.
10 a-b.
11 b-c. In case of a tie, following a run-off, one last run-off will be
12 conducted to break the tie using a simple majority.
13
14 e-d. In case of an unresolved conflict, the ambiguity or irregularity will
15 be resolved by the Nominating Committee.

Formatted: No underline, Underline color: Auto, Not Expanded by / Condensed by

- 16
17 A. **Candidates for all positions except Resident/Fellow member of the GC.** All
18 candidates who wish to run for the GC shall forward a complete biosketch form,
19 personal statement, electronic photo, and a complete candidate application to the
20 AMA IMGS office by the published deadline. All candidates must be current
21 members of the AMA IMGS at the time of the election.
22
23 B. **Resident/Fellow:** Candidates interested and eligible for the Resident/Fellow
24 position must consult with and adhere to the Resident and Fellow Section (RFS)
25 selection process. The RFS will forward candidates to the IMGS ~~Nominating Election~~
26 Committee for the IMGS general election ballot. The Resident/Fellow who
27 receives the highest number of votes in the general election will be declared the
28 Resident/Fellow member of the IMGS GC. In the event of a tie vote, a run-off
29 election will be conducted (see IV.D.9).

30
31 **~~Nominating Election~~ Committee.**

- 32
33 1. ~~The Nominating Election Committee will be comprised of the Immediate the-~~
34 ~~Past Chair of the GC, Chair of the GC, and at least 3 non-GC members of the~~
35 ~~IMGS.~~
36
37
38 2. At least 3 members of the AMA IMG Section shall serve on the AMA IMGS
39 ~~Nominating Election~~ Committee as long as they are not running for the GC. Current AMA IMGS
40 members may volunteer to serve on the ~~Nominating Election~~ Committee during a Congress
41 meeting or by emailing their interest to the IMGS staff prior to the deadline for GC Nominations.
42
43 3. The Immediate Past Chair of the IMGS GC shall serve as the ~~Nominating Election~~ Committee
44 Chair and approve the members of the ~~Nominating Election~~ Committee.
45
46 4. The ~~Nominating Election~~ Committee Chair shall serve as the Election Officer. and shall report to
47 the Governing Council to address election matters and shall work with staff and AMA legal
48 counsel on election matters as ~~they~~ arise.
49
50 5. 4The AMA IMGS ~~Nominating Election~~ Committee will submit the final slate of
51 candidates via an official ballot.

Formatted: Font color: Red

Formatted: Font color: Red

Formatted: Font color: Red

Formatted: Font color: Red

Formatted: Font color: Red

Formatted: Font color: Red

Formatted: Font color: Red

Formatted: Font color: Red

Formatted: Font color: Red

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
6. The ~~Nominating-Election~~ Committee shall oversee the general election process and verify that the election results are valid.
7. ~~6.4.~~ The ~~Nominating-Election~~ Committee Chair shall facilitate the GC officer selection process prior to the Annual Congress meeting each year.

D. **General Election.**

1. Prior to each Annual Congress meeting, a general election shall be conducted electronically to elect GC members to fill expiring positions.
2. The time period for voting must be at least 20 calendar days long and must be published on the AMA IMGS Web site.
3. The Chair and Immediate Past Chair will not be included in the general or officer election process.
- ~~4.~~ All members of the IMG Section are eligible to vote in the general election and will be able to view the slate of candidates.
- ~~4.5.~~ Candidates who are finalized and verified by the ~~Nominating-Election~~ Committee shall be listed in alphabetical order on the official ballot.
- ~~5.6.~~ Each candidate and AMA IMG Section member can view the candidates' photos, personal statements, and biosketch on the Web site up until the voting deadline.
- ~~6.7.~~ Each member may cast the maximum number of votes allowed per ballot, only once per general election or run-off election cycle.
- ~~7.8.~~ Newly elected GC members are determined by the highest number of votes per candidate per vacant slot available by the voting deadline. Tabulations will be tracked by the AMA IMGS staff during the voting process and after the voting deadline. Any votes cast after midnight on the deadline day published will not be calculated in the final tabulation. -
- ~~8.9.~~ An electronic run-off ballot will be e-mailed to all members with available e-mails within one week of the general election to break any tie votes. Members will have one week to cast their run-off vote. This run-off ballot cycle can be repeated in one week intervals until the candidate with the most votes can be determined.
- ~~9.10.~~ The ~~Nominating-Election~~ Committee will verify all election results. The election results will be posted within one week of the general election deadline or one week after a successful run-off ballot on the AMA IMGS Web site. Newly-elected GC members will be telephoned by AMA IMGS staff prior to the results being posted electronically.

~~F. Qualifications for an officer to become the Chair or Delegate will require a minimum of one year experience in on the GC.~~

~~G.~~

~~D.H. Officer Selection. The officers of the GC will be selected by the newly elected GC members and the remaining members of the GC whose terms continue after the Annual meeting. The Nominating Committee Chair will preside over the officer selection process. If an officer position is contested, the GC members shall take a secret ballot vote to determine the officer by a majority vote. The Nominating Committee Chair does not vote in this officer election unless there is a tie. All AMA IMG Section members who are in attendance at the Annual IMG Congress meeting will ratify the slate of officers each year. The Chair, Resident/Fellow and Immediate Past Chair positions will not be included in the officer selection process. Once the Chair Elect has been selected, he or she they term as Chair Elect and then will serve as Immediate Past Chair for one year after serving as Chair.~~

~~E.I. Candidate Information. Information about the candidates shall be limited to the official ballot which includes the candidates' personal statements and biosketches which are submitted by the candidates to the AMA IMGs office. The official ballot will be posted on the AMA IMGs web site. The AMA IMGs office will not forward campaign materials or provide candidates with members' contact information.~~

~~F.J. Evaluation. The election process set forth in these Internal Operating Procedures shall be evaluated every three years.~~

IV.V. Purpose of the Congress Meeting.

A. The Congress meeting is the business meeting of the IMG Section. All ~~those who are~~ eligible ~~voting~~ members of the Section ~~and~~ who are present may vote on or introduce any ~~new business~~ ~~and all~~ ~~or business~~ related to the Section's mission. A majority vote of those ~~present and~~ voting constitutes an adopted action. The meeting will be held ~~no more than~~ one day prior to each AMA -Annual and Interim ~~meetings~~ of the House of Delegates at a time and place designated by ~~the Executive Vice President of~~ AMA ~~leadership~~.

B. The purposes of the Congress meeting shall be:

1. To ~~hear such reports review and vote upon GC and others~~ ~~others'~~ reports as may be appropriate.
2. To provide Congress members an opportunity to make a motion to reconsider reports and resolutions, to ratify or not adopt business considered by the ~~Virtual Congress-Online Member Forum~~.
3. To ratify the slate of Governing Council officers.

Formatted: No underline, Underline color: Auto, Font color: Auto

Formatted: Font: Not Bold, No underline, Underline color: Auto, Font color: Red

Formatted: Font: Not Bold, No underline, Underline color: Auto, Font color: Red, Not Expanded by / Condensed by

Formatted: Font: Not Bold, No underline, Underline color: Auto, Font color: Red

Formatted: Font: Not Bold, No underline, Underline color: Auto, Font color: Red, Not Expanded by / Condensed by

Formatted: Font: Not Bold, No underline, Underline color: Auto, Font color: Red

Formatted: Font: Not Bold, No underline, Underline color: Auto, Font color: Red, Not Expanded by / Condensed by

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted: Font: Not Bold, Font color: Red

Formatted

Formatted: Font color: Red

Formatted

Formatted: Font color: Red

Formatted: Font color: Red

Formatted: Font: Bold, Font color: Red

Formatted

Formatted

4. To conduct such other business as may properly come before the meeting.

~~C. Virtual Congress Online Member Forum: The purpose of the Virtual Congress Online Member Forum shall be to provide an electronic venue to discuss and vote on items of interest to the IMGs within the established guidelines.~~

Formatted: Indent: Left: 0.78", Hanging: 0.38"

~~D. Any member of the Section may participate in the Congress meeting and the Virtual Congress Online Member Forum and shall have the right to vote, make motions, and make amendments if they are in order. Voting members shall have the right to vote, make motions, and make amendments if they are in order during the Congress. Any member of the AMA or his or her guest is welcome to attend the Congress meeting. The meeting shall be conducted pursuant to these Internal Operating Procedures adopted by the Governing Council and approved by the Board of Trustees.~~

Formatted: Indent: Left: 1.16"

Formatted: No underline, Underline color: Auto, Font color: Auto, Not Expanded by / Condensed by

Formatted: No underline, Underline color: Auto, Font color: Auto, Not Expanded by / Condensed by

Formatted: Indent: First line: 0.38"

Formatted: Indent: Left: 0.78", First line: 0.22", Space Before: 0.35 pt, Tab stops: 0.78", Left

Formatted: Tab stops: Not at 0.78" + 1.16"

Formatted: Font color: Auto, Not Strikethrough

Formatted: Font color: Auto

Formatted: Font color: Auto, Character scale: 100%, Not Expanded by / Condensed by

Formatted: Character scale: 100%

Formatted: Font color: Auto, Character scale: 100%, Not Expanded by / Condensed by

~~E.~~

~~V. VI. Resolution Cosponsorship:~~

~~Requests for co-sponsorship received prior to the open forum deadline will be submitted to the open forum for section review and vote. Requests submitted after the deadline for the open forum will be considered by the Resolution and Policy Committee (RPC) for their relevance to the IMG Section and a recommendation for co-sponsorship will be made by the RPC with final approval required from the GC by majority vote.~~

~~VII. Governing Council Role for Endorsing candidates for the AMA Board of Trustees, Councils, and External Organizations and Election Council Candidates~~

~~A. The International Medical Graduates Section (IMGS) Governing Council shall consider endorsements of candidates for the AMA Board of Trustees, Councils and other AMA Boards who have been nominated by an organization represented in the AMA House of Delegates. Preference shall be given to current AMA IMG physician members in good standing who have demonstrated a clear history of service to the IMGS.~~

~~A. The IMG Section Governing Council will not endorse candidates for the AMA Board of Trustees, Councils and other AMA Boards.~~

~~B. IMGs interested in applying for vacancies in external organizations can submit the application to the IMGs GC. The Governing Council will provide a letter of support to applying candidates.~~

Formatted: Font color: Red

~~C. For positions that require approval from the AMA Board of Trustees, the Governing Council shall adhere to the procedures and guidelines adopted by the Board of Trustees.~~

Formatted: Font color: Auto

~~D.~~

Formatted: Font color: Auto, Not Expanded by / Condensed by

~~E.~~

Formatted: Not Expanded by / Condensed by

~~VII.~~

~~F.~~

Formatted: List Paragraph, Numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 1.25" + Indent at: 1.5"

- 1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
- A. Only those candidates who are members of the IMGS and who complete an IMGS endorsement application by October 15 shall be considered in the initial endorsement process. Candidates must submit a formal request for IMGS endorsement, along with their curriculum vitae, letter of nomination from their sponsoring organization and questionnaire on current IMG issues. Candidates have the option to submit a photo. The questionnaire shall be composed and updated as needed by the IMGS GC. Endorsement decisions will be made by the IMGS GC. The IMGS GC may endorse a qualified candidate for each available position but will not endorse more candidates than the total available positions. The IMGS GC will make a determination to endorse candidates based on their qualifications.
- B. Candidates endorsed through this process may subsequently include the IMGS endorsement on brochures and other election related promotional materials. In cases where an IMGS nominee exits a race prior to election, the GC may reconsider previous endorsement requests by candidates who had not previously been endorsed upon request to the IMGS GC by any such former candidate.
- C. If there are no qualified IMGs running for a position, and if there is a US Medical Graduate (USMG) requesting IMGS endorsement, then the GC will consider the endorsement of a USMG member running for AMA appointed leadership positions with external organizations. The endorsement will be in the form of a letter of support. If there is more than one candidate running for a leadership position with an external organization, the GC will make the final determination on who will receive a letter of support.

28 **— VI.VII. Miscellaneous**

- 30 A. **Parliamentary Authority.** The parliamentary authority of the AMA House of
31 Delegates governs this organization in all parliamentary situations that are not
32 provided for in the law, bylaws or adopted Internal Operating Procedures of the
33 IMG Section.
- 34 B. **Representatives to Other Organizations.** ~~IMGs interested in applying for~~
35 ~~vacancies as representatives of the AMA, can submit the application to the~~
36 ~~GC for endorsement. The Nominating Committee shall announce vacancies for~~
37 ~~all representatives to other external organizations (e.g. Commission to End Healthcare Disparities, National-~~
38 ~~Residency Matching Program and Educational Commission for Foreign Medical Graduates Board) to the general~~
39 ~~IMG Section.~~
40 ~~membership and solicit applications by interested regular members of the IMG~~
41 ~~Section by a specific deadline. The Nominating Committee shall recommend a~~
42 ~~rank order of these nominees to the Governing Council for approval and~~
43 ~~appointment. For positions that require an approval from the AMA Board of~~
44 ~~Trustees, the Governing Council shall adhere to the procedures and guidelines~~
45 ~~adopted by the Board of Trustees. Terms for representatives to other organizations~~
46 ~~shall be a two-year term and may be renewed by the Governing Council for a total~~
47 ~~of four years except when stipulated differently in the Bylaws of the other~~
48 ~~organization. The Governing Council may ask the Nominating Committee to~~
49 ~~replace an existing representative to another organization if the representative can~~
50 ~~no longer serve or resigns. The Chair-Elect shall serve as the representative to~~
51 ~~another organization if the official representative is unable to attend a meeting or~~
52
53

Formatted: Heading 2, Indent: Left: 0.78", Line spacing: single, Tab stops: 0.78", Left + 1.16", Left

Formatted: Font: Not Bold

Formatted: Heading 2, Indent: Left: 0.78", Tab stops: 0.78", Left

Formatted: Heading 2, Indent: Left: 0.78", Space Before: 0 pt, Tab stops: 0.78", Left

Formatted: Heading 2, Indent: Left: 0.78", Tab stops: 0.78", Left

Formatted: Heading 2, Indent: Left: 0.78", Space Before: 0 pt, Tab stops: 0.78", Left

1 ~~serve in their role.~~

2 ~~VII.~~

3 VIII. Amendments.

4
5 A. These Internal Operating Procedures may be amended by language proposed by
6 the IMG GC with the approval of two-thirds majority of the International Medical
7 Graduates Section Online Member Forum and voting and subject to approval by
8 the AMA Board of Trustees. When the Online Member Forum instructs the
9 Council to amend the language of these Internal Operating Procedures,
10 the language shall be posted for comments on the Online Member Forum and at
11 the following Congress meeting, unless otherwise specified, shall be considered at
12 the Congress meeting and shall be effective upon approval by two-thirds of the
13 Congress present and voting as well as subject to approval by the AMA Board of
14 Trustees. Amendments to the Internal Operating Procedures may be contingent
15 upon corresponding changes to the AMA Bylaws.
16
17
18

Formatted: Heading 2, Indent: Left: 0.78", Tab stops: 0.78", Left

Formatted: Indent: Left: 0.78", Space Before: 0.35 pt, Tab stops: 0.78", Left + Not at 0.4"

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48

Appendix A
Bylaws of the American
Medical Association January
2021

7—Sections

- 7.0.1 **Mission of the Sections.** A Section is a formal group of physicians or medical students directly involved in policymaking through a Section delegate and representing unique interests related to professional lifecycle, practice setting, or demographics. Sections shall be established by the House of Delegates for the following purposes:
 - 7.0.1.1 **Involvement.** To provide a direct means for membership segments represented in the Sections to participate in the activities, including policy-making, of the AMA.
 - 7.0.1.2 **Outreach.** To enhance AMA outreach, communication, and interchange with the membership segments represented in the Sections.
 - 7.0.1.3 **Communication.** To maintain effective communications and working relationships between the AMA and organizational entities that are relevant to the activities of each Section.
 - 7.0.1.4 **Membership.** To promote AMA membership growth.
 - 7.0.1.5 **Representation.** To enhance the ability of membership segments represented in the Sections to provide their perspective to the AMA and the House of Delegates.
 - 7.0.1.6 **Education.** To facilitate the development of information and educational activities on topics of interest to the membership segments represented in the Sections.
- 7.0.2 **Informational Reports.** Each Section may submit at the Annual Meeting an informational report detailing the activities and programs of the Section

1 during the previous year. The report(s) shall be
2 submitted to the House of Delegates through the
3 Board of Trustees. The Board of Trustees may make
4 such non-binding recommendations regarding the
5 report(s) to the Sections as it deems appropriate,
6 prior to transmitting the report(s) to the House of
7 Delegates without delay or modification by the
8 Board. The Board may also submit written
9 recommendations regarding the report(s) to the
10 House of Delegates.

11
12 **7.0.3 Governing Council.** There shall be a Governing
13 Council for each Section to direct the programs and
14 the activities of the Section. The programs and
15 activities shall be subject to the approval of the
16 Board of Trustees or the House of Delegates.

17
18 **7.0.3.1 Qualifications.** Members of each Section
19 Governing Council must be members of the
20 AMA and of the Section.

21
22 **7.0.3.2 Voting.** Members of each Section Governing
23 Council shall be elected by the voting
24 members of the Section present at the
25 business meeting of the Section, unless
26 otherwise provided in this Bylaw.

27
28 12

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48

7.0.3.3 **Additional Requirements.** Each Section shall adopt rules governing the composition, election, term, and tenure of its Governing Council.

7.0.4 **Officers.** Each Section shall select a Chair and Vice Chair or Chair-Elect and other necessary and appropriate officers.

7.0.4.1 **Qualifications.** Officers of each Section must be members of the AMA and of the Section.

7.0.4.2 **Voting.** Officers of each Section shall be elected by the voting members of the Section, unless otherwise provided in this Bylaw.

7.0.4.3 **Additional Requirements.** Each Section shall adopt rules governing the titles, duties, election, term, and tenure of its officers.

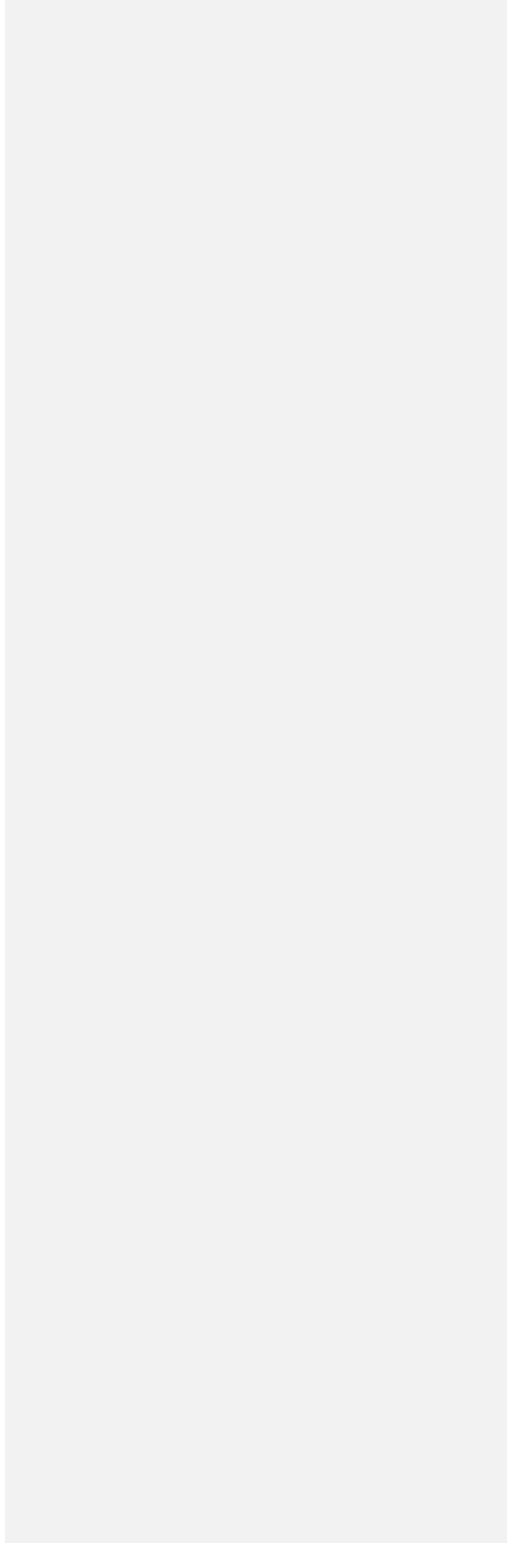
7.0.5 **Delegate and Alternate Delegate.** Each Section shall elect a Delegate and Alternate Delegate to represent the Section in the House of Delegates.

7.0.6 **Business Meeting.** There shall be a Business Meeting of members of each Section. The Business Meeting shall be held on a day prior to each Annual and Interim Meeting of the House of Delegates.

7.0.6.1 **Purpose.** The purposes of the Business Meeting shall be:

- 7.0.6.1.1 To hear such reports as may be appropriate.
- 7.0.6.1.2 To consider other business and vote upon such matters as may properly come before the meeting.
- 7.0.6.1.3 To adopt resolutions for submission by the Section to the House of Delegates.
- 7.0.6.1.4 To hold elections.

7.0.6.2 **Meeting Procedure.**



1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19

7.0.6.2.1 The Business Meeting shall be open to all members of the AMA.

7.0.6.2.2 Only duly selected representatives who are AMA members shall have the right to vote at the Business Meeting.

7.0.6.2.3 The Business Meeting shall be conducted pursuant to rules of procedure adopted by the Governing Council. The rules of procedure may specify the rights and privileges of Section members, including any limitations on participation or vote.

7.0.7 **Rules.** All rules, regulations, and procedures adopted by each Section shall be subject to the approval of the Board of Trustees.

1
2 **7.0.8 Establishment of New Sections.** A member
3 component group seeking Section status may submit
4 an application to the Council on Long Range Planning
5 and Development, which will make its
6 recommendation to the House of Delegates through
7 the Board of Trustees, or a resolution may be
8 submitted for Section status.
9

10 **7.0.9 Section Status.** Sections shall either be fixed or
11 delineated, as determined by the House of Delegates
12 upon recommendation of the Council on Long Range
13 Planning and Development based on criteria
14 adopted by the House of Delegates. A delineated
15 Section must reconfirm its qualifications for
16 continued delineated Section status and associated
17 representation in the House of Delegates by
18 demonstrating at least every 5 years that it
19 continues to meet the criteria adopted by the House
20 of Delegates.
21

22 ****

23 **7.6 International Medical Graduates Section.** The
24 International Medical Graduates Section is a
25 delineated Section.
26

27 **7.6.1 Membership.** All active physician members
28 of the AMA who are international medical
29 graduates shall be members of the
30 International Medical Graduates Section.
31

32 **7.6.2 Cessation of Membership.** If an officer or
33 Governing Council member ceases to meet the
34 membership requirements of Bylaw 7.6.1 prior
35 to the expiration of the term for which elected,
36 the term of such officer or member shall
37 terminate and the position shall be declared
38 vacant.
39

40 **7.6.2.1 Cessation of Residency or Fellowship.**
41 If the resident/fellow physician
42 Governing Council member ceases to be
43 a resident/fellow physician prior to the
44 expiration of the term for which elected,
45 the term of such resident/fellow
46 physician member on the Governing
47 Council shall thereupon terminate, and

1 the position shall be declared vacant. If
2 the member completes residency or
3 fellowship within 90 days prior to an
4 Annual Meeting, the member shall be
5 permitted to continue to serve on the
6 Governing Council until the completion
7 of the Annual Meeting.
8

9 **7.6.3 Elections.** Membership on the Governing
10 Council shall be determined through election
11 by members of the IMG Section. Designation
12 of specific offices of the Governing Council
13 members shall be determined through
14 election by members of the IMG Section
15 present at the Section's Business Meeting at
16 which the election is held.
17

18 **7.6.3.1 Election of Governing Council**
19 **Members.** All members of the IMG
20 Section shall be entitled to vote in
21 elections of membership of the
22 Governing Council. Ballot distribution
23 and the voting process shall be
24 conducted pursuant to election
25 procedures adopted by the Governing
26 Council and approved by the Board of
27 Trustees.
28

29 **7.6.3.2 Designation of Specific Offices.** All
30 members of the IMG Section present at
31 the Section's Business Meeting shall be
32 entitled to elect the officers from among
33 those Governing Council members
34 elected by the Section. Only
35 resident/fellow physicians shall be
36 eligible to be elected to the
37 resident/fellow physician member office.
38

7.6.3.3